

Application for the issuance of Air Operator Certificate (AOC)

Note: This form shall be forwarded under a cover letter and pursuant to the provisions set forth in AC/OPS/004.

Section 1. General information

Company registered name:

Main base of operations:

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Trading name (if different from Company registered name):

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Address:

.....

.....

.....

Secondary base of operations (if applicable):

Telephone: (853)

Fax: (853)

E-mail:

ICAO designator (airline code) for aircraft operating agency in order of preference (if applicable):

1st)

2nd)

3rd)

Desired date for operation to commence (dd-mm-yyyy):

(

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Section 2. Management and key personnel

CV and supporting documents for each of the following key personnel must be attached with the application package.
See also AC/OPS/026 – Organization and Post-Holders requirements. Attach additional sheet if necessary.

	Name(s)	Company Title(s)
Entire Company (Accountable Manager)		
Flight Operations		
Aircraft Maintenance		
Crew Training		
Ground Operations		
Safety Management System		
Quality System		

Section 3. Operational points of Contact* to be listed in the AOC Operations Specifications

*Operation Points of Contact** shall be the operational management whom can be contacted without undue delay for issues related to flight operations, airworthiness, flight and cabin crew competency, dangerous goods and other matters, as appropriate.

Name and Title	Contact details
	Telephone: (853) Fax: (853) E-mail:
	Telephone: (853) Fax: (853) E-mail:
	Telephone: (853) Fax: (853) E-mail:

Section 4. Number of technical staff to be employed

<input type="checkbox"/> Flight Crew		<input type="checkbox"/> Ground Operations Officer (if applicable)	
<input type="checkbox"/> Cabin Crew (if applicable)		<input type="checkbox"/> Other technical staff (Please specify):	
<input type="checkbox"/> Engineering & Maintenance Staff			
<input type="checkbox"/> Flight Operations Officer (Dispatcher) (if applicable)			

Section 6. Aircraft information

List of aircraft to be operated (attach separate list if necessary):

Aircraft to be included in AOC	Ownership / Leasing	Nature of proposed operations	
Make:		<input type="checkbox"/> Cargo	<input type="checkbox"/> VFR (day / night)
Model:		<input type="checkbox"/> Passenger	<input type="checkbox"/> IFR
Serial#:		<input type="checkbox"/> Other	
Pax seating capacity:			
Make:		<input type="checkbox"/> Cargo	<input type="checkbox"/> VFR (day / night)
Model:		<input type="checkbox"/> Passenger	<input type="checkbox"/> IFR
Serial#:		<input type="checkbox"/> Other	
Pax seating capacity:			

Section 6. Aircraft information (continued)

Desired special operation approval(s) for each type of proposed aircraft

Note: *Separate application for each special operation in accordance with the corresponding requirements is required.*

ETOPS and LVO approval will not be considered during initial AOC application.

Aircraft Type:

Aircraft Type:

- RVSM (See AC/OPS/020)
- PBN (See AC/OPS/022) (Please specify)
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-
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- RVSM (See AC/OPS/020)
- PBN (See AC/OPS/022) (Please specify)
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-
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- Dangerous goods (See AC/OPS/005)
- ADS-B (See AC/OPS/023)
- EFB (See AC/OPS/029)

- Dangerous goods (See AC/OPS/005)
- ADS-B (See AC/OPS/023)
- EFB (See AC/OPS/029)

Section 7. Focal point for AOC Application

Please provide contact person responsible for the AOC application (AOC coordinator)

Name (BLOCK LETTERS):

Company Title:

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.....

.....
.....

Telephone: (853).....

Fax: (853).....

E-mail:

Section 8. Formal AOC Application Attachment Checklist (See refer AC/OPS/004R03 Appendix 1)

Please ensure all necessary documents are included in the application.

Incomplete application package may be rejected or cause delay to the processing of the application.

Item		AACM Use Only
A	General	
[] A1.	Covering Letter	
[] A2.	AOC Application Form	
[] A3.	Application Fee	
[] A4.	Proof of company registration in Macao	
[] A5.	Business plan	
[] A6.	Proof of sufficient financial resources to conduct the proposed operations	
[] A7.	For scheduled services, proposed routes, including geographical tracks, minimum flight	
[] A8.	Schedule of Events with appropriate events addressed and target dates	
[] A9.	Detailed Compliance Statement	
[] A10.	Documents of purchase, leases, contracts or letters of intent for aircraft, facilities, training	
[] A11.	Sub-concession contract, <i>if applicable</i>	
B	ORGANIZATIONAL STRUCTURE	
[] B1.	Description of the applicant's business organization and names and addresses of those	
[] B2.	Detailed description of the organization structure and an organization chart	
[] B3.	For EACH nominated Post-holder, include CV and relevant supporting documents	
[] B4.	Details of operational control and supervision methods to be used	
[] B5.	Data concerning each flight crew member including types of certificates or license number	
[] B6.	Details of continuing airworthiness management and maintenance arrangement	
C	MANUAL(S) WHICH ARE IN COMPLIANCE WITH ALL RELEVANT REQUIREMENTS	
[] C1.	Operations Manual	
[] C2.	Maintenance Management Exposition	
[] C3.	Aircraft Maintenance Programme	
[] C4.	Aircraft Technical Log	
[] C5.	Reliability Programme, if applicable	
[] C6.	Passenger Safety Briefing card	
D	TRAINING & CHECKING ARRANGEMENTS	
[] D1.	Details of flight crew training arrangements for: <ul style="list-style-type: none"> • Aircraft type training • Line flight under supervision • Ground training (aircraft systems, SEP, CRM, DG, Operational procedures, etc) 	
[] D2.	Details of flight crew checking arrangements for: <ul style="list-style-type: none"> • Skill Test/Proficiency check • Line check • Checking for ground training as applicable 	
[] D3.	Details of flight crew aircraft base training arrangement	
[] D4.	SEP training facilities to be used	
[] D5.	Cabin Crew training and checking arrangements, if applicable	
[] D6.	FOO/Dispatcher training and checking arrangements, if applicable	
[] D7.	Arrangements for ground operational personnel	

E	SPECIAL AUTHORIZATIONS APPLICATIONS, as applicable to the proposed operations	
[] E1.	RVSM application	
[] E2.	PBN application	
[] E3.	Transport of Dangerous Goods application	
F	SECURITY	
[] F1.	Security Programme	
G	OTHERS (as applicable to the proposed operations)	
[] G1.	ADS-B application	
[] G2.	Electronic Flight Bag application	
[] G3.	Application for exemptions	
[] G4.	MAR-145 AMO Approval application	
[] G5.	Type Acceptance of Aircraft application	
[] G6.	Registration of Aircraft application	
[] G7.	Certificate of Airworthiness application	

Section 9. Declaration by the Accountable Manager

Declaration

The undersigned declares that the particulars given on this form are true in every respect and applies for the issuance of an Air Operator Certificate based on the information provided in this application package.

Name (BLOCK LETTERS):.....

Company Position :

Signature :

Date :

Note 1. - This part is to be completed by an accountable person who holds responsibility for Air Operator’s Certificate matters for the applicant.

Note 2. - Applicant shall make AACM available as supplementary documents may be requested by this authority to ensure that the applicant has the ability and competence both to conduct safe and efficient operations and to comply with applicable regulations and rules.