

 <p>澳門特別行政區 REGIÃO ADMINISTRATIVA ESPECIAL DE MACAU 民航局 AUTORIDADE DE AVIAÇÃO CIVIL CIVIL AVIATION AUTHORITY</p>	Application for Approval of the Air Traffic Services Provider Security Programme		
	Department of Airport Infrastructure and Air Navigation (Security)		
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According to the Administrative Regulation no. 16/2022 and MCASP, each aerodrome operator is required to establish, apply and keep up to date an Air Traffic Services Provider's Security Programme that shall be submitted to the Civil Aviation Authority (AACM) for review and approval before becoming effective.

Name of Air Traffic Services Operator	Click here to enter text.
Programme reference number and targeted effective date	Click here to enter text.
Name and Contact information (Tel/Email/Fax) of the air traffic services provider security manager	Click here to enter text. / Click here to enter text. / Click here to enter text.

NOTES:

Please read the following notes before you start the checklist:

1. This checklist is applicable to the air traffic service provider operated in the Macao SAR.
2. The purpose of this checklist is to facilitate the approval process of the Security Programme submitted by air traffic service provider, however, it is essential to note that it is the air traffic service provider's responsibility to ensure the information given in this checklist is correct and consistent with the Security Programme provided. The AACM will not grant approval if the Programme submitted could not meet the relevant requirements or the information given is incorrect after the evaluation of the Programme and checklist submitted.
3. An official letter of approval of the Security Programme will be sent after the approval is granted by mail or electronically.
4. In the checklist, Y means Compliance, N means not compliance and state the target compliance date in the remark column, N/A means non applicable and state reason in the remark column, programme reference means chapter, section and paragraph reference of the ATSPSP e.g. SP Chapter 15, section 1.4.1.

Checklist						
Items	Requirements	Status			Programme Reference	Remarks
CHAPTER 1: GENERAL						
1. Programme Objective	MCASP Chapter 1	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2. Applicability	MCASP Chapter 1	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3. Definitions	MCASP Chapter 1	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
4. Legislations		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
4.1 Macao SAR Legislations	RA and other relevant Macao Laws (e.g. aerodrome certification)	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
4.2 Macao SAR Civil Aviation Security Programme and associated aeronautical circulars	MCASP and all associated ACs, and FAL/SEC Resolutions	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5. ATSP Security Culture	MCASP	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
6. Programme management (amendment, approval, distribution policies and procedures)	MCASP Chapter 1 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
CHAPTER 2: ENTITIES FOR ATS SECURITY						
1. Civil Aviation Authority of Macao SAR	MCASP Chapter 2 Section 1	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2. Air Traffic Service Providers, its accountable manager and security manager	Article 30 to RA, MCASP Chapter 2 Section 4	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3. Aerodrome Operator	MCASP Chapter 2 Section 2	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
4. Air Operator	MCASP Chapter 2 Section 3	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5. Security Forces and Security Services Department of Macao SAR	MCASP Chapter 2 Section 4	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
6. Other Public Entities.		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
CHAPTER 3: COMMUNICATION						
1. Communication with AACM	MCASP Chapter 3	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2. Communication from the Aerodrome	MCASP Chapter 3	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		

Operator and Air Operator						
3. Communication with the Aerodrome Entities	MCASP Chapter 3	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
4. Communication with Security Forces and Security Services Department	MCASP Chapter 3	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5. Communication with the News Media	MCASP Chapter 3	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
6. Communication with entities from other States or Regions	MCASP Chapter 3	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
7. Threat information	MCASP Chapter 3	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
8. Handling of civil aviation security information	MCASP Chapter 3 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
CHAPTER 4: CIVIL AVIATION SECURITY MEASURES						
Section 1: ATSP Premises Physical Security						
1.1 Locations of all the ATS facilities	AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.2 Physical security systems on all ATS facilities including those which for part of an aerodrome landside/airside border; off aerodrome navigation aids.	AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.3 Access control measures	AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
Section 2: Information and communications technology (ICT) security (including cyber security)						
2.1 System identification	MCASP Chapter 4, Section 9 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2.2 Measures to protect the ICT assets	MCASP Chapter 4, Section 9 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2.3 protection of the systems against unauthorized access and use		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2.3.1 prevention for tempering with the systems		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2.3.2 detection and reporting of system attacks		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
Section 3: Civil Aviation Security Training						

3.1 Training objectives and policies	MCASTP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3.2 Organization and Responsibilities	MCASTP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3.3 Resources allocation	MCASTP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3.4 Recruitment and selection criteria and procedures of civil aviation security personnel	MCASTP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3.5 Training courses curriculum outline, detailed syllabi and examination for civil aviation security personnel and non-civil aviation security personnel	MCASTP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3.6 Personnel Certification	MCASTP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3.7 Training aids	MCASTP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3.8 Quality assessment and record management	MCASTP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		

CHAPTER 5: THREAT ASSESSMENT

1. Responsibilities	MCASP Chapter 5 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2. Threat information handling procedures	MCASP Chapter 5 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3. Macau SAR aviation security threat assessment results from AACM	MCASP Chapter 5 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
4. Risk assessment and Vulnerability assessment	MCASP Chapter 5 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5. Levels of threat	MCASP Chapter 5 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		

CHAPTER 6: CONTINGENCY PLAN

1. Responsibilities	MCASP Chapter 6 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2. ATS backup plans for air traffic management security	MCASP Chapter 6 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3. Contingency planning framework for air traffic management security	MCASP Chapter 6 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
4. Interagency	MCASP Chapter 6	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		

collaboration and special planning considerations	and AC					
CHAPTER 7: MANAGEMENT OF RESPONSE TO ACTS OF UNLAWFUL INTERFERENCE AND MANDATORY REPORTS						
1. Initial actions procedures	MCASP Chapter 7 and Chapter 8 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2. Media	MCASP Chapter 7 and Chapter 8 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3. Reporting to AACM on an act of unlawful interference	MCASP Chapter 7 and Chapter 8 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
CHAPTER 8: CIVIL AVIATION SECURITY QUALITY CONTROL						
1. Organization and Responsibilities	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2. Resources allocation	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3. Code of conduct	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
4. Quality control activities planning	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5. Quality control methods and procedures	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
6. Classification of quality control results	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
7. Reporting	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
8. Corrective actions	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
CHAPTER 9: FINANCING OF AVIATION SECURITY						
CHAPTER 9: FINANCING OF AVIATION SECURITY	MCASP Chapter 10	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
APPENDICES:						
1. Maps and Plans:						
1.1 Facility/Premises controlled or restricted areas		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.2 Security access points and security barriers		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2. Security Signage Templates		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3. Specimens of facility/premises access card/permit		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		

4. Key contacts information		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5. Organization chart		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
END OF THE CHECKLIST						

Declaration Statement:

I hereby declare that:

- The submitted ATS Security Programme comply with all requirements stipulated in the Administrative Regulation 16/2022, Macao SAR Civil Aviation Security Programme and all Associated Aeronautical Circulars;
- the information provided in this checklist is true and correct;

I accept that the ATS Security Programme may not grant approval if the programme submitted does not meet any requirements stipulated in the Administrative Regulation 16/2022, Macao SAR Civil Aviation Security Programme and all Associated Aeronautical Circulars, or the information given is incorrect. I also accept that that submitted ATS security programme that cannot be approved due to the abovementioned reason could lead to an administrative infraction as stated in the Article 37 of Administrative Regulation 16/2022.

Date	Name and Title	Signature
	Accountable Manager	

The above Air Traffic Services Provider Security Programme is assessed by (to be completed by AACM):

Date Assessment Completed	Assessor title and name	Signature
Programme to be Approved (YES/NO)		
Justification for decision:		