

 澳門特別行政區 REGIÃO ADMINISTRATIVA ESPECIAL DE MACAU 民航局 AUTORIDADE DE AVIAÇÃO CIVIL CIVIL AVIATION AUTHORITY	Application for Approval of the Aerodrome Operator Security Programme		
	Department of Airport Infrastructure and Air Navigation (Security)		
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According to the Administrative Regulation no. 16/2022 and MCASP, each aerodrome operator is required to establish, implement and keep up to date an Aerodrome Security Programme that shall be submitted to the Civil Aviation Authority (AACM) for review and approval before becoming effective.

Name of Aerodrome Operator	Click here to enter text.
Programme reference number and targeted effective date	Click here to enter text.
Name and Contact information (Tel/Email/Fax) of the aerodrome security manager	Click here to enter text. / Click here to enter text. / Click here to enter text.

NOTES:

Please read the following notes before you start the checklist:

1. This checklist is applicable to the operator of aerodrome located in the Macao SAR.
2. The purpose of this checklist is to facilitate the approval process of the Security Programme submitted by the aerodrome operator, however, it is essential to note that it is the aerodrome operator's responsibility to ensure the information given in this checklist is correct and consistent with the Security Programme provided. The AACM will not grant approval if the Programme submitted could not meet the relevant requirements or the information given is incorrect after the evaluation of the Programme and checklist submitted.
3. An official letter of approval of the Security Programme will be sent after the approval is granted by mail or electronically.
4. In the checklist, Y means Compliance, N means not compliance and state the target compliance date in the remark column, N/A means non applicable and state reason in the remark column, programme reference means chapter, section and paragraph reference of the ASP e.g. ASP Chapter 15, section 1.4.1

Checklist						
Items	Requirements	Status			Programme Reference	Remarks
CHAPTER 1: GENERAL						
1. Programme Objective	MCASP Chapter 1	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2. Applicability	MCASP Chapter 1	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3. Definitions	MCASP Chapter 1	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
4. Legislations		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5. Macao SAR Legislations	RA and other relevant Macao Laws (e.g. aerodrome certification)	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5.1 Macao SAR Civil Aviation Security Programme and associated aeronautical circulars	MCASP and all associated ACs, and FAL/SEC Resolutions	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
6. Aerodrome Security Culture	MCASP	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
7. Programme management (amendment, approval, distribution policies and procedures)	MCASP Chapter 1 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
CHAPTER 2: AERODROME ENTITIES						
Section 1: Aerodrome Operator						
1.1 Aerodrome Operator's obligations	Article 23 to RA, MCASP Chapter 2	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.2 Aerodrome Director	AC/AGA/007R00; Article 13 & 14 Administrative Regulations no.18/2012	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.3 Aerodrome Security Manager	MCASP Chapter 2 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.4 Aerodrome Security Department or Unit	MCASP Chapter 2	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.5 Aerodrome private security entity	MCASP Chapter 2 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.6 Aerodrome Tenants	MCASP Chapter 2 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.7 Aerodrome Services Providers		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.8 Ground handling		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		

Agents (for passenger, baggage and cargo security)						
1.9 Fix based Operators		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.10 In-flight supplies agents		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.11 Vulnerable point operators	MCASP Chapter 2 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.12 Air Traffic Service Provider	MCASP Chapter 2 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.13 Aerodrome Facilitation and Security Committee	MCASP Chapter 2 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.13.1 Chairmanship		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.13.2 Composition		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.13.3 Terms of Reference		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.13.4 Operational details		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.13.5 Other contents as required in the relevant Aeronautical Circular		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.14 Other entities assigned with security responsibilities in the ASP		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
Section 2: Air Operators						
2.1 Air Operator's obligations in the aerodrome		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
Section 3: Public entities in aerodrome						
3.1 Policing Authorities and Immigration	MCASP Chapter 2	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3.2 Customs Departments	MCASP Chapter 2	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3.3 Other Government Agencies	MCASP Chapter 2	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
CHAPTER 3: COMMUNICATION						
1.Communication with AACM	MCASP Chapter 3	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2.Communication from the Aerodrome Operator	MCASP Chapter 3	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3.Communication with the Aerodrome Entities	MCASP Chapter 3	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
4. Communication with the News Media	MCASP Chapter 3	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5. Communication with entities from other States	MCASP Chapter 3	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		

or Regions						
6. Threat information	MCASP Chapter 3	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
7. Handling of civil aviation security information	MCASP Chapter 3 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
CHAPTER 4: CIVIL AVIATION SECURITY MEASURES						
Section 1: Aerodrome						
1.1 Designation of landside, airside and security restricted areas	MCASP Chapter 4 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.2 Security measures for landside, airside and security restricted areas	MCASP Chapter 4 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.3 Access Control and Access Permit System	MCASP Chapter 4	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.4 Security background checks on aerodrome security perspective and disqualification criteria	MCASP Chapter 4, FAL/SEC resolution	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
Section 2: Persons, items and vehicles						
2.1 Screening of passenger and their cabin baggage	MCASP Chapter 4, Section 4 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2.2 Screening of persons other than passengers	MCASP Chapter 4, Section 4 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2.3 Screening of vehicles	MCASP Chapter 4, Section 4, and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2.4 Diplomatic agents and diplomatic bag	MCASP Chapter 4, Section 4, and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2.5 Exclusion from screening	MCASP Chapter 4, Section 4 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2.6 Private screening	MCASP Chapter 4, Section 4, and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2.7 Additional screening	MCASP Chapter 4, Section 4, and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2.8 Security measures for tools and aerodrome supplies	MCASP Chapter 4, Section 4 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2.9 Security measures for handling potentially disruptive passengers	MCASP Chapter 4, Section 4 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
Section 3: Security measures of weapons or ammunition to be carried or transported on aircraft	MCASP Chapter 4 Section 5 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
Section 4: Hold baggage, cargo, mail, in-flight supplies and air operator material and mail						
4.1 Security measures for hold baggage	MCASP Chapter 4, Section 6 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
4.2 Security controls for	MCASP Chapter 4,	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		

cargo and mail	Section 6, and AC					
4.3 Security controls for in-flight supplies	MCASP Chapter 4, Section 6 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
Section 5: Security Equipment						
5.1 Procurement						
5.1.1 Specifications or minimum requirements of security equipment	MCASP Chapter 4, Section 7and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5.1.2 Terms of security equipment and terms of contract	MCASP Chapter 4, Section 7and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5.2 Calibration						
5.2.1 Types of calibrations	MCASP Chapter 4, Section 7and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5.2.2 Calibration procedures (such as when, where, who, how, what to calibrate)	MCASP Chapter 4, Section 7and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5.2.3 Record keeping	MCASP Chapter 4, Section 7and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5.3 Operation and maintenance						
5.3.1 Operation procedures	MCASP Chapter 4, Section 7and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5.3.2 Types and procedures of maintenance	MCASP Chapter 4, Section 7and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5.3.3 Equipment renewal programme and alternative arrangement	MCASP Chapter 4, Section 7and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5.3.4 Fault reporting and handling procedures	MCASP Chapter 4, Section 7and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
Section 6: Civil Aviation Security Training						
6.1 Training objectives and policies	MCASP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
6.2 Organization and Responsibilities	MCASP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
6.3 Resources allocation	MCASP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
6.4 Recruitment and selection criteria and procedures of civil aviation security personnel	MCASP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
6.5 Training courses curriculum outline, detailed syllabi and examination for civil	MCASP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		

aviation security personnel, non-civil aviation security personnel and those granted with unescorted access to the aerodrome airside and security restricted area						
6.6 Personnel Certification	MCASP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
6.7 Training aids	MCASP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
6.8 Quality assessment and record management	MCASP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
Section 7: Cyber Security						
7.1 Cyber assets identification	MCASP Chapter 4, Section 9 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
7.2 Protection measures and procedures	MCASP Chapter 4, Section 9 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
7.3 Monitoring, detection and response	MCASP Chapter 4, Section 9 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
CHAPTER 5: THREAT ASSESSMENT						
1. Responsibilities	MCASP Chapter 5 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2. Threat information handling procedures	MCASP Chapter 5 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3. Macau SAR aviation security threat assessment results from AACM	MCASP Chapter 5 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
4. Risk assessment and Vulnerability assessment	MCASP Chapter 5 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5. Levels of threat	MCASP Chapter 5 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
CHAPTER 6: CONTINGENCY PLAN						
1. Responsibilities	MCASP Chapter 6 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2. Enhanced security measures	MCASP Chapter 6 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3. Contingency plans on acts of unlawful interference	MCASP Chapter 6 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
CHAPTER 7: MANAGEMENT OF RESPONSE TO ACTS OF UNLAWFUL INTERFERENCE AND MANDATORY REPORTS						
1. Initial actions procedures	MCASP Chapter 7 and Chapter 8 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2. Media	MCASP Chapter 7 and Chapter 8 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		

3. Reporting to AACM on an act of unlawful interference	MCASP Chapter 7 and Chapter 8 and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
CHAPTER 8: CIVIL AVIATION SECURITY QUALITY CONTROL						
1. Organization and Responsibilities	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2. Resources allocation	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3. Code of conduct	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
4. Quality control activities planning	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5. Quality control methods and procedures	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
6. Classification of quality control results	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
7. Reporting	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
8. Corrective actions	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
9. Confidential Reporting System	MCASQCP and AC	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
CHAPTER 9: FINANCING OF AVIATION SECURITY						
	MCASP Chapter 10	<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
APPENDICES:						
1. Maps and Plans:						
1.1 Aerodrome landside, airside and security restricted areas		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.2 Security access points and security barriers		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
1.3 Isolated Aircraft Parking Area		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
2. Aerodrome Security Signage Templates		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
3. Specimens of aerodrome access card and vehicle permits		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
4. Details of the type, number, location and maintenance entity of security equipment used at the aerodrome		<input type="checkbox"/> Y	<input type="checkbox"/> N	<input type="checkbox"/> N/A		
5. Key contact information						
6. Organization chart						
7. List of prohibited articles						
8. Aerodrome civil aviation security personnel						
END OF THE CHECKLIST						

Declaration Statement:

I hereby declare that:

- The submitted Aerodrome Security Programme comply with all requirements stipulated in the Administrative Regulation 16/2022, Macao SAR Civil Aviation Security Programme and all Associated Aeronautical Circulars;
- the information provided in this checklist is true and correct;

I accept that the Aerodrome Security Programme may not grant approval if the programme submitted does not meet any requirements stipulated in the Administrative Regulation 16/2022, Macao SAR Civil Aviation Security Programme and all Associated Aeronautical Circulars, or the information given is incorrect. I also accept that that submitted aerodrome security programme that cannot be approved due to the abovementioned reason could lead to an administrative infraction as stated in the Article 37 of Administrative Regulation 16/2022.

Date	Name and Title	Signature
	Aerodrome Director	

The above Aerodrome Security Programme is assessed by (to be completed by AACM):

Date Assessment Completed	Assessor's Name and Title	Signature
Programme to be Approved (YES/NO)		
Justification for decision:		