

Air Traffic Controller License

Introduction of service

Evaluation and approval for air traffic controller license application.

Service target and eligibility criteria

Student air traffic controller license:

- Must be 18 years of age or above;
- Pass an approved training course and be qualified to apply for the student air traffic controller license;
- Pass all required written examinations administered by the Civil Aviation Authority;
- Pass the Macao Class 3 Aviation Medical Assessment.

Air traffic controller license:

- Must be 21 years of age or above;
- Pass an approved training course (including on-the-job training) and be qualified to apply for the air traffic controller license;
- Pass the Macao Class 3 Aviation Medical Assessment;
- Pass the Language Proficiency Test administered by the Civil Aviation Authority;
- Pass a competence check conducted by an AACM authorized ATC Examiner.

Result

Issue air traffic controller license to eligible applicant.

Methods of Inquiry

The Civil Aviation Authority of Macao Special Administrative Region (CAA)

Address: Alameda Dr. Carlos D'Assumpção, Centro Comercial Cheng Feng 336342, 18 Andar F, Macau

Tel: (853) 2851 1213

Fax: (853) 2833 8089

Email: aacm@aacm.gov.mo

<https://www.aacm.gov.mo>

Related legislations

These laws are only available in Chinese and Portuguese, please refer to the corresponding language version of this service.

- [Establishes the charging scheme of the Civil Aviation Authority for the scope of services it provides within its responsibilities - Executive Order no. 45/2012 \(B.O. I Series no. 44 of 2012.10.29\)](#)

- [Approves the Air Navigation Regulation of Macao - Executive Order no. 43/2021 \(B.O. I Series no. 40 of 2021.10.5\)](#)
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Applications overview

Student Air Traffic Controller License - Issuance

Application procedure

Time constraint

No time constraint

Application procedure and required documents

The applicant is required to submit the following documents or information in person or through the applicant's organization:

1. The completed application form ([Application for Air Traffic Controller License PEL/APP/003](#));
2. A proof of nationality;
3. Two recent 1.5-inch color photographs (Dimensions of the photograph must be 45mm high by 35mm wide);
4. A proof of employment from the air traffic control service provider;
5. Original and copy of the valid foreign ATCL issued by an ICAO Contracting State (applicable to license conversion only);
6. The documents certifying the successful completion of the approved training course, including the on-the-job training;
7. Other additional documents or information as requested by the Civil Aviation Authority.

Note:

Please refer to Aeronautical Information Publication [AIC B Series no. 10/17, 11/17 & 12/17](#) for details.

Methods of Application

Application shall be made in person or through the applicant's organization.

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

Charge

MOP330 (Inclusive of MOP30 stamp duty)

Note: The fee should be paid at the time the application is submitted.

Processing time

The issuance process will not take more than 5 working days to complete (time guaranteed in performance pledge).

Note: The time guaranteed commences from the next day following the day of submission of all documents or information.

Applications overview

Student Air Traffic Controller License – Renewal

Application procedure

Time constraint

No time constraint

Application procedure and required documents

The applicant is required to submit the following documents or information in person or through the applicant's organization:

1. The completed application form ([Application for Revalidation of Air Traffic Controller License PEL/APP/004](#)) published by the Civil Aviation Authority;
 2. One recent 1.5-inch color photo (Dimensions of the photograph must be 45mm high by 35mm wide);
 3. A proof of employment from the air traffic control service provider.
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Methods of Application

Application shall be made in person or through the applicant's organization.

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

Charge

MOP165 (Inclusive of MOP15 stamp duty)

Note: The fee should be paid at the time the application is submitted.

Processing time

The renewal process will not take more than 5 working days to complete (time guaranteed in performance pledge).

Note: The time guaranteed commences from the next day following the day of submission of all documents or information.

Applications overview

Air Traffic Controller License - Issuance

Application procedure

Time constraint

No time constraint

Application procedure and required documents

The applicant is required to submit the following documents or information in person or through the applicant's organization:

1. The completed application form ([Application for Air Traffic Controller License PEL/APP/003](#)) published by the Civil Aviation Authority;
2. A proof of nationality;
3. Two recent 1.5 inches color photos (Dimensions of the photograph must be 45mm high by 35mm wide);
4. A proof of employment from the air traffic control service provider;
5. Original and copy of the valid foreign ATCL (applicable to license conversion only);
6. The documents certifying the successful completion of the approved training course, including the on-the-job training;
7. A proof certifying the completion of a competence check conducted by an AACM authorized ATC Examiner;
8. Other additional documents or information as requested by the Civil Aviation Authority.

Note:

Please refer to Aeronautical Information Publication [AIC B Series no. 10/17, 11/17 & 12/17](#) for details.

Methods of Application

Application shall be made in person or through the applicant's organization.

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

Charge

MOP550 (Inclusive of MOP50 stamp duty)

Note: The fee should be paid at the time the application is submitted.

Processing time

The issuance process will not take more than 5 working days to complete (time guaranteed in performance pledge).

Note: The time guaranteed commences from the next day following the day of submission of all documents or information.

Applications overview

Air Traffic Controller License - Renewal

Application procedure

Time constraint

No time constraint

Application procedure and required documents

The applicant is required to submit the following documents or information in person or through the applicant's organization:

1. The completed application form ([Application for Revalidation of Air Traffic Controller License PEL/APP/004](#)) published by the Civil Aviation Authority;
 2. Original Air Traffic Controller License issued by the Civil Aviation Authority;
 3. A proof certifying the completion of a competence check conducted by an AACM authorized ATC Examiner;
 4. Other additional documents or information as requested by the Civil Aviation Authority.
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Methods of Application

Application shall be made in person or through the applicant's organization.

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

Charge

MOP330 (Inclusive of MOP30 stamp duty)

Note: The fee should be paid at the time the application is submitted.

Processing time

The renewal process will not take more than 5 working days to complete (time guaranteed in performance pledge).

Note: The time guaranteed commences from the next day following the day of submission of all documents or information.

Applications overview

Air Traffic Controller License - Variation

Application procedure

Time constraint

No time constraint

Application procedure and required documents

The applicant is required to submit the following documents or information in person or through the applicant's organization:

1. The completed application form ([Application for Revalidation of Air Traffic Controller License PEL/APP/004](#)) published by the Civil Aviation Authority;
 2. Original ATCL issued by the Civil Aviation Authority;
 3. Other documents requested by the Civil Aviation Authority for assessing the variation application.
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Methods of Application

Application shall be made in person or through the applicant's organization.

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

Charge

MOP330 (Inclusive of MOP30 stamp duty)

Note: The fee should be paid at the time the application is submitted.

Processing time

The time required for variation process is to be determined on a case by case basis.
