

Aeronautical Information Circular

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AIC
B No: 12/26
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SUBJECT: **Conversion or Validation of Professional Pilot License**
(Commercial Pilot License & Airline Transport Pilot License)

1. General

- 1.1 In accordance with paragraph 19 of the Air Navigation Regulation of Macao (ANRM), a person shall not act as a member of the flight crew of a Macao registered aircraft unless he/she is the holder of an appropriate license granted or rendered valid by Civil Aviation Authority - Macao, China (AACM).
- 1.2 Before a Macao professional pilot license or a Certificate of Validation is issued, AACM needs to be satisfied that the applicant is a fit person to hold a professional pilot license or a Certificate of Validation, and is qualified by reason of his knowledge, experience, competence, skill, physical and mental fitness to act in the capacity to which the professional pilot license relates. For these purposes, the applicant shall provide such information and evidence as is required and shall also undergo such examinations and tests as prescribed in the ANRM and respective Aeronautical Circulars(ACs).
- 1.3 A Macao professional pilot license will not be issued unless it contains an aircraft rating for an aircraft type registered in Macao. No exemption from the Aircraft Rating check ride will be granted.
- 1.4 A Certificate of Validation may be issued if the holder of a valid ICAO professional pilot license is carrying out an overseas delivery flight or short-term operations on a Macao registered aircraft.
- 1.5 The maximum validity of the Certificate of Validation is 3 months and, in any case, it shall not extend beyond the period of validity of the license issued by an ICAO Contracting State.
- 1.6 AACM will contact the issuing ICAO Contracting State to confirm the validity of the license to be converted or validated. **AACM will not consider issuing a Macao pilot license or Certificate of Validation unless AACM receives the confirmation from the issuing ICAO Contracting State.**

Note: Some ICAO Contracting State may require payment of a fee or consent from the applicant for releasing his/her personal information to AACM, etc. It is the applicant's responsibility to meet such requirements for the issuing ICAO Contracting State to send the license confirmation to AACM.

2. Application for conversion of a professional pilot license

2.1 An applicant shall apply to AACM for conversion of a professional pilot license. For this to be issued, the applicant must:

- (a) submit a completed application form - PEL/APP/001;
- (b) submit a valid professional pilot license issued by an ICAO Contracting State;
- (c) submit a proof of nationality in which the information (e.g. name, nationality, date of birth, etc.) shall be consistent with the license in item (b) above;
- (d) submit one recent color photograph in accordance with the requirements specified in Attachment A of this AIC;
- (e) submit his/her personal flying log book(s) with entries showing that all required flight experience are met;
- (f) submit documents confirming the successful completion of an appropriate training course;
- (g) pass all the required check rides conducted by an AACM authorized examiner;
- (h) be employed by a Macao registered air operator;
- (i) pass the Macao Class 1 Medical Assessment;
- (j) pass all required written examinations;
- (k) pass the Macao Language Proficiency Test; and
- (l) pay the appropriate fee for the issuance of a professional pilot license.

2.2 AACM may in a particular case require the applicant to meet additional requirements.

3. Written examination for conversion of a professional pilot license

3.1 Details of the ATLP/CPL Conversion written examination are contained in the corresponding Macao AIC B series.

4. Language proficiency requirements for conversion of a professional pilot license

4.1 Language proficiency test is based on the language proficiency requirements in AC/PEL/002. Details of the Language Proficiency Test are contained in the corresponding Macao AIC B series.

5. Application for Certificate of Validation of professional pilot license

5.1 An applicant shall apply to AACM for a Certificate of Validation for a professional pilot license. For this to be issued, the applicant must:

- (a) submit a completed application form - PEL/APP/001;
- (b) submit a valid professional pilot license issued by an ICAO Contracting State;
- (c) submit a valid medical certificate issued by the same licensing authority that issued the pilot's license in item (b) above;
- (d) submit a proof of nationality in which the information (e.g. name, nationality, date of birth, etc.) shall be consistent with the license in item (b) above;
- (e) submit his/her personal flying log book(s) with the last six months entries;
- (f) be employed by a Macao registered air operator;

- (g) pass all required check rides conducted by an AACM authorized examiner; and
- (h) pay the appropriate fee for the issuance of a Certificate of Validation.

5.2 AACM may in a particular case require the applicant to meet additional requirements.

6. With effect from 1 March 2025, the skill test part of the check ride specified in paragraph 2.1 (k) and 5.1 (g) for pilot licence conversion or validation of professional pilot licence shall be documented with form no. PEL/CLR/027 or PEL/CLR/028 (as appropriate). Licensing office may no longer accept stamp on pilot logbook for pilot licence application purpose. These forms are available at [AACM website](#) under sidebar menu Application Forms > [Personnel Licensing](#).

7. **AIC B 02/25 is hereby cancelled.**

Attachment A

Photograph Requirements

1. A recent, color, bare-headed and full-faced photograph.
2. Dimensions of the photograph must be 45mm high by 35mm wide (1.5 inches).
Photograph must be taken in plain white background without margin.
3. The photograph must be clear and well defined. No effect lenses are allowed.
4. The image in the photograph must not be altered to change the natural appearance of the applicant, such as moles or scar and so on.
5. The photograph must be full-faced and show the facial features of the applicant clearly.
6. Head coverings are not allowed and heavy make-up, camisoles or tube-tops should be avoided when taking photograph.
7. To show full face, exaggerated accessories should be avoided when taking photograph.

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