

# Aircraft Station Licence

## Introduction of service

Evaluation and approval for aircraft station licence.

## Service target and eligibility criteria

Aircraft registered or to be registered in Macao.

## Result

Issue aircraft station licence to eligible applicant.

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## Methods of Inquiry

The Civil Aviation Authority of Macao Special Administrative Region (CAA)

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Tel: (853) 2851 1213

Fax: (853) 2833 8089

Email: [aacm@aacm.gov.mo](mailto:aacm@aacm.gov.mo)

<https://www.aacm.gov.mo>

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## Related legislations

These laws are only available in Chinese and Portuguese, please refer to the corresponding language version of this service.

- [Establishes the charging scheme of the Civil Aviation Authority for the scope of services it provides within its responsibilities - Executive Order no. 45/2012 \(B.O. I Series no. 44 of 2012.10.29\)](#)
  - [Approves the Air Navigation Regulation of Macao - Executive Order no. 43/2021 \(B.O. I Series no. 40 of 2021.10.5\)](#)
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## **Applications overview**

Aircraft Station Licence - Issuance

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### **Application procedure**

#### **Time constraint**

No time constraint

#### **Application procedure and required documents**

The applicant is required to submit the following documents or information:

1. A list of radio equipment installed on the aircraft;
2. Specification of the installed aircraft radio equipment;
3. Other supplementary information as required by the Civil Aviation Authority.

Note:

Please see Aeronautical Circular no. [AC/AW/004](#) for details.

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### **Methods of Application**

Application shall be made in writing.

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

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### **Charge**

Free of charge, subject to stamp duty.

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### **Processing time**

The approval process will not take more than 70 working days to complete (time guaranteed in performance pledge).

Note: The time guaranteed commences from the next day following the day of submission of all documents or information.

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## **Applications overview**

Aircraft Station Licence - Renewal

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### **Application procedure**

#### **Time constraint**

No time constraint

#### **Application procedure and required documents**

The applicant is required to submit the following documents or information:

1. A list of radio equipment installed on the aircraft;
2. Specification of the installed aircraft radio equipment;
3. Declaration regarding the airworthiness condition of the installed radio equipment;
4. Other supplementary information as required by the Civil Aviation Authority.

Note:

Please see Aeronautical Circular no. [AC/AW/004](#) for details.

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### **Methods of Application**

Application shall be made in writing.

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

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### **Charge**

Free of charge, subject to stamp duty.

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### **Processing time**

The renewal process will not take more than 20 working days to complete (time guaranteed in performance pledge).

Note: The time guaranteed commences from the next day following the day of submission of all documents or information.

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## **Applications overview**

Aircraft Station Licence - Variation

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### **Application procedure**

#### **Time constraint**

No time constraint

#### **Application procedure and required documents**

The applicant is required to submit the following documents or information:

1. A list of radio equipment installed on the aircraft;
2. Specification of the installed aircraft radio equipment;
3. Declaration regarding the airworthiness condition of the installed radio equipment;
4. Other supplementary information as required by the Civil Aviation Authority.

Note:

Please see Aeronautical Circular no. [AC/AW/004](#) for details.

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### **Methods of Application**

Application shall be made in writing.

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

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### **Charge**

Fees for variation of aircraft station licence includes:

1. re-issuance fee: MOP100 plus stamp duty; and
  2. inspection fee based on the man hour required in the assessment process
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### **Processing time**

The variation process will not take more than 70 working days to complete (time guaranteed in performance pledge).

Note: The time guaranteed commences from the next day following the day of submission of all documents or information.

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