

# **Application for approval of aerodrome security services provider**

## **Introduction of service**

Evaluation and approval for a security services provider (SSP), to provide security services to an aerodrome operator.

## **Service target and eligibility criteria**

Current or potential SSP contracted by an aerodrome operator.

## **Result**

Issue an approval letter to the aerodrome operator who contract a SSP to implement security measures and procedures for the aerodrome.

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## **Methods of Inquiry**

The Civil Aviation Authority of Macao Special Administrative Region (CAA)

Address: Alameda Dr. Carlos D'Assumpção 336-342, Centro Comercial Cheng Feng, 18 Andar, Macau

Tel: (853) 2851 1213

Fax: (853) 2833 8089

Email: [aacm@aacm.gov.mo](mailto:aacm@aacm.gov.mo)

<https://www.aacm.gov.mo>

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## **Related legislations**

These laws are only available in Chinese and Portuguese, please refer to the corresponding language version of this service.

- [Establishes the charging scheme of the Civil Aviation Authority for the scope of services it provides within its responsibilities - Executive Order no. 45/2012 \(B.O. I Series no. 44 of 2012.10.29\)](#)
  - [The air transport facilitation and civil aviation security system – Administrative Regulation no. 16/2022 \(B.O. I Series no. 16 of 2022.4.19\)](#)
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## **Applications overview**

Approval of aerodrome security services provider – Issuance

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### **Application procedure**

#### **Time constraint**

No time constraint

#### **Application procedure and required documents**

The aerodrome operator is required to submit the following documents or information relevant to the security services provider (SSP):

1. Covering letter signed by the aerodrome director stating:
  - The intention to contract out aerodrome security duties to the SSP;
  - A commitment to ensure the arrangement complies with all Macao SAR aviation laws and regulations;
2. A specific list of security duties/functions to be implemented by the SSP;
3. Results of the pre-application meeting;
4. Internal assessment results;
5. Details of the SSP's personnel security training arrangement;
6. Contingency plan in case of the SSP failing to carry out the contracted security operation after approval by the AACM or when the approval of the SSP is revoked by the AACM.

Note: For further details, please refer to AC/SEC/008R00.

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### **Methods of Application**

Application shall be made by the aerodrome operator

Address: Alameda Dr. Carlos D'Assumpção 336-342, Centro Comercial Cheng Feng, 18 Andar, Macau

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

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### **Charge**

MOP3,300 (Inclusive of MOP300 stamp duty)

Note: The fee should be paid at the time the application is submitted.

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### **Processing time**

The approval process will commence upon receipt of all the documents. The time required is to be determined on a case by case basis. For details, please contact the Civil Aviation Authority

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## **Applications overview**

Approval of aerodrome security services provider – renewal

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### **Application procedure**

#### **Time constraint**

90 days prior to the expiration date of the existing approval

#### **Application procedure and required documents**

The aerodrome operator is required to submit the following documents or information relevant to the security services provider (SSP):

1. Copy of the existing approval of the SSP;
2. Summary results of the quality control activities conducted during the period of approval;
3. The status of the implementation of the corrective action(s) regarding all the existing outstanding findings.

Note: For further details, please refer to AC/SEC/008R00.

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Application shall be made by the aerodrome operator.

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