

# MAR-145 Maintenance Organization Approval

## Introduction of service

Evaluation and approval for MAR-145 maintenance organization.

## Service target and eligibility criteria

A maintenance organization who wishes to provide maintenance service to the aircraft shall submit the application for the MAR-145 maintenance organization approval to the Civil Aviation Authority.

## Result

Issue MAR-145 maintenance organization approval certificate to eligible applicant.

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## Methods of Inquiry

The Civil Aviation Authority of Macao Special Administrative Region (CAA)

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Tel: (853) 2851 1213

Fax: (853) 2833 8089

Email: [aacm@aacm.gov.mo](mailto:aacm@aacm.gov.mo)

<https://www.aacm.gov.mo>

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## Related legislations

These laws are only available in Chinese and Portuguese, please refer to the corresponding language version of this service.

- [Establishes the charging scheme of the Civil Aviation Authority for the scope of services it provides within its responsibilities - Executive Order no. 45/2012 \(B.O. I Series no. 44 of 2012.10.29\)](#)
  - [Approves the Air Navigation Regulation of Macao - Executive Order no. 43/2021 \(B.O. I Series no. 40 of 2021.10.5\)](#)
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## Applications overview

MAR-145 maintenance organization approval - Issuance

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## Application procedure

### Time constraint

No time constraint

### Application procedure and required documents

The applicant is required to submit the following documents or information:

1. Completed application form(s) ([AW/APP/016 – Application for the GRANT/RENEWAL/VARIATION of a MAR-145 Maintenance Organisation Approval \(AACM Form 2\)](#) and [Application Details of Nominated Personnel to be Accepted AW/APP/015](#));
2. Maintenance organisation exposition;
3. Compliance Report;
4. Safety Management Manual (SMM);
5. Any applicable contracts/agreements/letter of intent;
6. Other supplementary information as required by the Civil Aviation Authority.

Note:

Please see Aeronautical Circular no. [AC/AW/011](#), no. [AC/PEL/013](#) and no. [AC/AW/004](#) in the [AACM homepage](#) for details.

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## Methods of Application

Application shall be made in writing.

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

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## Charge

Regardless of the application for issuance, the fees charged by the aeronautical authority is based on the man hour performed in the entire approval process.

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## **Processing time**

The issuance process will not take more than 70 working days to complete (time guaranteed in performance pledge).

Note: The time guaranteed commences from the next day following the day of submission of all documents or information.

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## **Note**

According to the application for the approval of different maintenance items submitted by the maintenance organization, the applicant must pass the approval assessment conducted by the Civil Aviation Authority.

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## **Applications overview**

MAR-145 maintenance organization approval - Renewal

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## **Application procedure**

### **Time constraint**

No time constraint

### **Application procedure and required documents**

The applicant is required to submit the following documents or information:

1. Completed application form ([AW/APP/016 – Application for the GRANT/RENEWAL/VARIATION of a MAR-145 Maintenance Organisation Approval \(AACM Form 2\)](#));
2. Compliance report;
3. Other supplementary information as required by the Civil Aviation Authority.

Note:

Please see Aeronautical Circular no. [AC/AW/011](#), no. [AC/PEL/013](#) and no. [AC/AW/004](#) in the [AACM homepage](#) for details.

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## **Methods of Application**

Application shall be made in writing.

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

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## **Charge**

Regardless of the application for issuance, the fees charged by the aeronautical authority is based on the man hour performed in the entire approval process.

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## **Processing time**

The renewal process will not take more than 24 working days to complete (time guaranteed in performance pledge).

Note: The time guaranteed commences from the next day following the day of submission of all documents or information.

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## **Note**

According to the application for the approval of different maintenance items submitted by the maintenance organization, the applicant must pass the approval assessment conducted by the Civil Aviation Authority.

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## Applications overview

MAR-145 maintenance organization approval - Variation

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## Application procedure

### Time constraint

No time constraint

### Application procedure and required documents

The applicant is required to submit the following documents or information:

1. Completed application form ([AW/APP/016 – Application for the GRANT/RENEWAL/VARIATION of a MAR-145 Maintenance Organisation Approval \(AACM Form 2\)](#));
2. Maintenance organisation exposition (if applicable);
3. Compliance report;
4. Other supplementary information as required by the Civil Aviation Authority.

Note:

Please see Aeronautical Circular no. [AC/AW/011](#), no. [AC/PEL/013](#) and no. [AC/AW/004](#) in the [AACM homepage](#) for details.

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## Methods of Application

Application shall be made in writing.

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

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## Charge

Regardless of the application for issuance, the fees charged by the aeronautical authority is based on the man hour performed in the entire approval process.

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## Processing time

The variation process will not take more than 70 working days to complete (time guaranteed in performance pledge).

Note: The time guaranteed commences from the next day following the day of submission of all documents or information.

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**Note**

According to the application for the approval of different maintenance items submitted by the maintenance organization, the applicant must pass the approval assessment conducted by the Civil Aviation Authority.

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