

Aerodrome Certificate

Introduction of service

Evaluation and approval for aerodrome certification.

Service target and eligibility criteria

Aerodromes in the Macao Special Administrative Region, including airports and heliports.

Result

Issue aerodrome certificate to eligible applicant.

Methods of Inquiry

The Civil Aviation Authority of Macao Special Administrative Region (CAA)

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Tel: (853) 2851 1213

Fax: (853) 2833 8089

Email: aacm@aacm.gov.mo

<https://www.aacm.gov.mo>

Related legislations

These laws are only available in Chinese and Portuguese, please refer to the corresponding language version of this service.

- [Aerodrome Certification - Administrative Regulation no. 18/2012 \(B.O. I Series no. 24 of 2012.06.11\)](#)
 - [Approves the template of Aerodrome Certificate to be issued under Administrative Regulation no. 18/2012 - Despacho of Chief Executive no. 169/2012 \(B.O. I Series no. 26 of 2012.06.26\)](#)
 - [Establishes the charging scheme of the Civil Aviation Authority for the scope of services it provides within its responsibilities - Executive Order no. 45/2012 \(B.O. I Series no. 44 of 2012.10.29\)](#)
 - [Air Transport Facilitation and Civil Aviation Security System - Administrative Regulation no. 16/2022 \(B.O. I Series no. 16 of 2022.04.19\)](#)
 - [Approves the Macao Special Administrative Region Civil Aviation Security Programme - Order of the Chief Executive no. 68/2023 \(B.O. I Series no. 23 of 2023.06.05\)](#)
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Applications overview

Aerodrome Certificate – Issuance

Application procedure

Time constraint

No time constraint

Application procedure and required documents

The applicant is required to submit the following documents or information:

1. The completed application form;
2. Aerodrome Manual;
3. Operational Procedures;
4. Safety Management System Manual;
5. Security Programme;
6. Liability Insurance;
7. Other additional documents or information as requested by the Civil Aviation Authority of Macao.

Note: Please refer to Aeronautical Circular no. [AC/AGA/007](#), [AC/AGA/008](#), [AC/GEN/005](#) and [AC/SEC/005](#) for details.

Methods of Application

Application shall be made in writing.

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

Charge

- Airport: MOP1,800,000 plus 10% stamp duty.
- Heliport: MOP240,000 plus 10% stamp duty.

Note: The fee should be paid at the time the application is submitted.

Processing time

The approval process will commence upon receipt of all the documents. The time required is to be determined on a case by case basis. For details, please contact the Civil Aviation Authority.

Applications overview

Aerodrome Certificate – Renewal

Application procedure

Time constraint

Formal application must be made by the certificate holder at least 90 days in advance of its expiry date.

Application procedure and required documents

The applicant is required to submit the following documents or information:

1. The completed application form;
2. Aerodrome Manual;
3. Operational Procedures;
4. Safety Management System Manual;
5. Security Programme;
6. Liability Insurance;
7. Other additional documents or information as requested by the Civil Aviation Authority of Macao.

Note: Please refer to Aeronautical Circular no. [AC/AGA/007](#), [AC/AGA/008](#), [AC/GEN/005](#) and [AC/SEC/005](#) for details.

Methods of Application

Application shall be made in writing.

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

Charge

- Airport: MOP1,800,000 plus 10% stamp duty.
- Heliport: MOP240,000 plus 10% stamp duty.

Note: The fee should be paid at the time the application is submitted.

Processing time

The approval process will commence upon receipt of all the documents. The time required is to be determined on a case by case basis. For details, please contact the Civil Aviation Authority.

Applications overview

Aerodrome Certificate – Transfer of holder

Application procedure

Time constraint

Formal application must be made by the future certificate holder at least 180 days in advance of the date on which the future holder intends to assume responsibility for the operations.

Application procedure and required documents

The applicant is required to submit the following documents or information:

1. The completed application form;
2. Aerodrome Manual;
3. Operational Procedures;
4. Safety Management System Manual;
5. Security Programme;
6. Liability Insurance;
7. Other additional documents or information as requested by the Civil Aviation Authority of Macao.

Note: Please refer to Aeronautical Circular no. [AC/AGA/007](#), [AC/AGA/008](#), [AC/GEN/005](#) and [AC/SEC/005](#) for details.

Methods of Application

Application shall be made in writing.

Address: 18/F, Cheng Feng Commercial Centre, 336-342, Alameda Dr. Carlos D'Assumpção, Macao

Office hour:

Monday to Thursday: 9:00 – 13:00 ; 14:30 – 17:45

Friday: 9:00 – 13:00 ; 14:30 – 17:30

Charge

- Airport: MOP300,000 plus 10% stamp duty.
- Heliport: MOP40,000 plus 10% stamp duty.

Note: The fee should be paid at the time the application is submitted.

Processing time

The approval process will commence upon receipt of all the documents. The time required is to be determined on a case by case basis. For details, please contact the Civil Aviation Authority.
