

Aeronautical Information Circular

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澳門特別行政區
REGIÃO ADMINISTRATIVA ESPECIAL DE MACAU



AERONAUTICAL INFORMATION SERVICE

AIC
B No. 04/15
Date: 01 Feb 15

SUBJECT: Written examination for the grant of Flight Operations Officer (FOO) License

1. In accordance with paragraphs 3 and 5 of the Fourth Schedule to the Air Navigation Regulation of Macao (ANRM), a person applying for the grant or conversion of a flight operations officer license is required to pass a written examination to ascertain his/her knowledge on the various subjects cited in paragraph 7 of the Fourth Schedule to the ANRM related to the exercise of the privileges of the applicant's license.
2. The examination conducted by the AACM is arranged as necessary. Applicant who wishes to apply for FOO written examination is required to:
 - a) submit the completed application form (PEL/APP/019) together with the appropriate fee;
 - b) submit a proof of employment from an operator of Macao registered aircraft for conducting commercial air transport operations;
 - c) submit documents certifying the successful completion of knowledge training of an approved operator-specific training course; and
 - d) submit copy of a valid flight operations officer license issued by an ICAO Contracting State (applicable to license conversion only).

Application form is available from the Civil Aviation Authority – Macao, China (AACM), Personnel Licensing Office and on the AACM website: www.aacm.gov.mo.

3. The FOO written examination is composed of **one** paper. To pass the examination, candidate must achieve at least 70% of the paper.
4. Examination starts promptly at 9:30 a.m.. Time firm, no exception.
5. A copy of the examination booking form with concerned examination schedule will be returned to the candidate when the booking is confirmed. All candidates **are required to present the confirmed examination booking form with his/her valid personal identification document** on the examination day.
6. Cancellation of a confirmed booking must be made in writing to the AACM at least 3 working days prior to the examination day.

7. Examination result is assessed as either 'Pass' or 'Fail' and is normally published within 5 working days after the examination. Result is either dispatched by post or available for personal collection from the AACM upon request. Examination result will not be disclosed over the telephone.
8. The written examination is based on a system of three attempt cycles. If a candidate fails in the examination paper, he/she will be allowed two further attempts to pass the paper with following conditions:
 - a) The second attempt will be at least 2 calendar weeks following the first attempt.
 - b) The third attempt will be at least 3 calendar weeks following the second attempt.
 - c) Whenever a candidate fails the third attempt, the next attempt will only be schedule 3 months following the third attempt, unless otherwise determined by the AACM.

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