



Instructions for applicant:

- i) Refer to Macao Aeronautical Circular AC/OPS/026 for the detail requirements of the nominated personnel.
- ii) Application shall be submitted by cover letter enclosing the completed application form.
- iii) All attachments to support the application as referred in section 2 must be submitted with this form. Incomplete application will not be processed and may delay the acceptance process.
- iv) For applicant requesting an AOC variation, name of the accepted personnel / post holder will be incorporated into the AOC Operations Specifications. Submission of an AOC variation form is not required.
- v) Extra information may be provided with separate sheet of A4-paper attached to this form.

1. Details of the key personnel / nominated post holder

Operator:

Personnel name:

Title: Mr. Ms. Capt. other (please specify):

Position:

is being nominated as Accountable Manager

the post holder for: Aircraft Maintenance

Flight Operations

(Use each form for one Safety Management System

Crew Training

nominated post only) Quality System

Ground Operations

Reason of nomination: Initial application for AOC

Initial nomination

AOC variation ^{iv)} (AOC no:)

Substitute of personnel/post holder

With effective date of:

Additional post holder

2. Compliance with organization and post-holders requirements

Regulatory requirements	Operations manual reference/support document
Management organization structure is established. Each post holder's duties, tasks, authorities and responsibilities are clearly defined and continuity of supervision is ensured. (AC/OPS/026 paragraph 3)	
Nominee has the relevant qualification and work experience required for his/her appointment and for the nomination as post holder. (AC/OPS/026 paragraph 4)	
Operations manuals include detailed description of organizational structure, management posts and supervision system for the operations. (AC/OPS/026 paragraph 6)	

3. Applicant's Declaration

I declare that all information provided in this application is correct to the best of my knowledge and belief. (Signatory shall be an accountable person with corporate authority to appoint the nominee.)

Name: Title:
Signature : Date:

