

Aeronautical Information Circular

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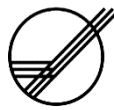
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澳門特別行政區
REGIÃO ADMINISTRATIVA ESPECIAL DE MACAU



民航局

AUTORIDADE DE AVIAÇÃO CIVIL
CIVIL AVIATION AUTHORITY

AERONAUTICAL INFORMATION SERVICE

AIC
No: 10/17
Date: 05 Oct 17

SUBJECT: Air Traffic Controller Licensing Written Examination

1. In accordance with the Air Navigation Regulation of Macao (ANRM) Part IX paragraph 62 and the Fourth Schedule paragraph 3, an applicant of Air Traffic Controller License (ATC License) or Student ATCL is required to undergo written examination to ascertain his knowledge on the subjects cited in paragraph 9 and 17 of the Fourth Schedule to the ANRM related to the exercise of the privileges of the applicant's license.
2. The examination conducted by the AACM is arranged as necessary. Applicant who wishes to apply for Air Traffic Controller written examination is required to:
 - a) submit the completed application form (PEL/APP/018) together with the appropriate fee;
 - b) submit a proof of employment from the ATS service provider;
 - c) submit documents certifying the successful completion of the approved training course; and
 - d) submit copy of a valid ATC License issued by an ICAO Contracting State (applicable to license conversion only).

Application form is available from the Civil Aviation authority – Macao, China (AACM), Personnel Licensing Office and on the AACM website: www.aacm.gov.mo.

3. The examination is composed of two papers, Paper I and Paper II. The syllabus for each of the examination paper is available from the Civil Aviation Authority – Macao, China (AACM), Personnel Licensing Office.
 - a. * Paper I & Paper II – For applying the Student ATC License.
 - b. Paper II – For applying the Student ATC License pursuing License conversion.

** Paper I is not required when applying the Student ATC License for License conversion, if the applicant already holds a valid ATC License with rating by issued other ICAO contracting State or Region.*

4. Cancellation of a confirmed booking must be made in writing to the AACM at least 3 working days prior to the examination day.
5. To pass the examination of Paper I or Paper II, candidate must achieve at least 70% of the paper.
6. A copy of the examination booking form with concerned examination schedule will be returned to the candidate when the booking is confirmed. All candidates **are required to present the confirmed examination booking form with his/her valid personal identification document** on the examination day.
7. An absence from any examination without prior cancellation will still be counted as one attempt.
8. Examination results are assessed as either 'Pass' or 'Fail' and are normally released within 5 working days after the examination date. Results are either dispatched by post or available for personal collection from the AACM upon request. Examination results will not be disclosed over

the telephone.

9. The written examinations are based on a system of three attempt cycles. If a candidate fails in the examination paper(s), he will be allowed two further attempts to pass the outstanding paper(s) with following conditions:
 - a. the second attempt will be at least 2 calendar weeks following the first attempt.
 - b. the third attempt will be at least 3 calendar weeks following the second attempt.
 - c. Whenever a candidate fails the third attempt, the next attempt will only be scheduled 3 months following the third attempt, unless otherwise determined by the AACM.
10. AIC B 13/12 is hereby cancelled.

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