

Instructions and advice for completing this Application Form

1. This application shall be made by Macao AOC holder **at least 45 days** before the expiry date of the existing AOC.
2. Completed application form and package shall be submitted with a cover letter by post to the AACM. Incomplete application package will be rejected or cause delay to processing of the application.
3. Depending on the circumstances, the AACM may require the applicant to submit further information.

1. Applicant Details

Name of operator :

Focal point:

Details of contact person responsible for this application

Name (BLOCK LETTERS):

Company title & department:

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Telephone: (853).....

Fax: (853).....

E-mail:

2. Support Documents Submitted with the Application

Note: Incomplete application package will be rejected or cause delay to processing of the application.

Item #		Applicant's Remarks	Office Use Only
A	Copy of the existing AOC and associated Operation Specifications		
B	Copy of the insurance policy for the operation		
C	List of scheduled destinations and associated information (if applicable)		

2. Support Documents Submitted with the Application

Note: Incomplete application package will be rejected or cause delay to processing of the application.

Item #		Applicant's Remarks	Office Use Only
D	Detailed Compliance Statement: Renewal compliance statement in the form of a detailed listing of the ANRM and ACs that is applicable to the operation with either a brief narrative description or a reference to an applicable document that describes compliance		
E	The status of the implementation of the corrective action(s) regarding the existing outstanding findings		
F	Latest audited financial report		
G	Application fee		

3. Declaration

The undersigned declares that the information given in this application package is true and correct to the best of my knowledge and belief.

Name (BLOCK LETTERS):

Company position :

Signature : Date :

Note: This part is to be completed by the accountable person of the operator.