

Application no.: _____

Date: _____/_____/_____

PID no: _____

Application for Initial/Amendment /Renewal/Replacement of the MAR-66 Aircraft Maintenance Licence (AMEL)

Personal Information Collection Statement

1. Personal data provided in this form and all submitted documents will be used for processing of the application only.
2. Base on fulfilling legal obligations, such information may also be referred to the police authorities, judicial and other authority entities.

SECTION 1 APPLICANT DETAILS

MAR-66 AMEL Number (if applicable): _____	Date of Issue of Current Licence: _____
Title: _____	First Name(s): _____ Surname: _____
Date of Birth: _____	Place of Birth: _____
Nationality: _____	Passport No.: _____
(if applicable) Macao ID (Permanent <input type="checkbox"/>) BIR No.: _____	BIR initial issue date: _____
Residential Address: _____	
Address for Correspondence (if different from above): _____	
Telephone: _____	Mobile Telephone: _____
Fax / E-mail: _____	

SECTION 2 EMPLOYER'S DETAILS

Name of Current Employer: _____	Date of Employment Commenced: _____
Address: _____	
Maintenance Organisation Approval Reference: _____	
Contact No.: _____	Fax: _____
E-mail: _____	

SECTION 3 APPLICATION (tick as appropriate)

	Initial AMEL / MAR 66.70 <input type="checkbox"/>	Renewal of AMEL <input type="checkbox"/>	Replacement of AMEL <input type="checkbox"/>	Change of Details <input type="checkbox"/> (on Licence <input type="checkbox"/>)	Type Rating Endorsement <input type="checkbox"/>	Removal of limitation(s) <input type="checkbox"/>	Extension of Licence <input type="checkbox"/>
	A	B	B2	B3	C		
Aeroplane Turbine	A1 <input type="checkbox"/>	B1.1 <input type="checkbox"/>					
Aeroplane Piston	A2 <input type="checkbox"/>	B1.2 <input type="checkbox"/>					
Helicopter Turbine	A3 <input type="checkbox"/>	B1.3 <input type="checkbox"/>					
Helicopter Piston	A4 <input type="checkbox"/>	B1.4 <input type="checkbox"/>					
Avionics			<input type="checkbox"/>				
Piston engine non-pressurised aeroplanes of MTOM of 2000kg and below				<input type="checkbox"/>			
Complex motor-powered aircraft							<input type="checkbox"/>
Aircraft other than complex motor-powered aircraft							<input type="checkbox"/>

SECTION 3 APPLICATION (continued)

Category(s):	Type Rating Endorsement <i>being request</i> (Exactly i.a.w. MAR-66 Appendix 1 to AMC to MAR-66 'Type Rating Endorsement' column):

SECTION 4 REMOVAL OF LIMITATION

4a. REMOVAL OF LIMITATIONS FROM BASIC LICENCE	
Limitations to be Removed	List Limitation(s) Exam Completed (or other supporting documents)
4b. REMOVAL OF LIMITATIONS FROM TYPE(S)	
List Aircraft Type/Series Engine	Limitations to be Removed

SECTION 5 VALID AIRCRAFT MAINTENANCE ENGINEER LICENCE HELD (IF APPLICABLE)

	<input type="checkbox"/> MAR-66 AMEL	<input type="checkbox"/> Non-MAR-66 AMEL
		Issuing Authority:
Licence No.:		
Rating(s):		
Issue Date:		
Expiry Date:		
Limitation(s) (if applicable):		

SECTION 6 MAR-66 EXAMINATION MODULES COMPLETED (Basic Licence) – Please enclose all relevant certificates

	1 <input type="checkbox"/>	2 <input type="checkbox"/>	3 <input type="checkbox"/>	4 <input type="checkbox"/>	5 <input type="checkbox"/>	6 <input type="checkbox"/>	7A <input type="checkbox"/>	7B <input type="checkbox"/>	8 <input type="checkbox"/>
(Sub) Cat.									
	9A <input type="checkbox"/>	9B <input type="checkbox"/>	10 <input type="checkbox"/>	11A <input type="checkbox"/>	11B <input type="checkbox"/>	11C <input type="checkbox"/>	12 <input type="checkbox"/>	13 <input type="checkbox"/>	14 <input type="checkbox"/>
(Sub) Cat.									
	15 <input type="checkbox"/>	16 <input type="checkbox"/>	17A <input type="checkbox"/>	17B <input type="checkbox"/>					
(Sub) Cat.									
<input type="checkbox"/> I wish to claim the following credits (AACM examination credit report will be required.):									

SECTION 7 SUMMARY OF EXPERIENCE (relevant to this application only)

☐ Experience credit (due to MAR-147 training ☐ / being considered as a skilled worker ☐): _____

Date		Aircraft Type	Engine(s) and/or Equipment	Description of Experience
From	To			
				Details of experience should include the category of such experience i.e. A, B1, B2 or C.
Experience Gained on: (Applicable to B1.2 and B3 Initial Issues)				
<input type="checkbox"/> Aeroplanes with metal tubing structure covered with fabric				
<input type="checkbox"/> Composite structure aeroplanes				
<input type="checkbox"/> Metal structure aeroplanes				
<input type="checkbox"/> Pressurised aeroplanes				
<input type="checkbox"/> Wooden structure aeroplanes				

SECTION 8 SUPPORTING DOCUMENT(S) ATTACHED WITH THIS APPLICATION

Relevant Training Certificates / Records:

Documents	Approval Reference	Approval/Issue Date
Record of Experience (e.g. personal log book, 145 authorisation etc.):		

SECTION 9 RECOMMENDATION (not required for MAR-66 renewal)**Referee's declaration:**

Recommendation (if applicable). It is hereby certified that the applicant has met the relevant maintenance knowledge and experience requirements of MAR-66 and it is recommended that the AACM grants or endorses the MAR-66 AMEL.

(Cat C only) has been exercising Category B1/B2 privileges for 3 years ☐

I confirm that the details contained in this application to the best of my knowledge are true in every respect.

I understand that it is an offence to make, with intent to deceive, any false representation for the purpose of procuring the grant, amendment, or renewal of any licence.

Name: _____ Position: _____

Signature: _____ Date: _____

Email: _____ MAR-145 Approval number: _____

Name of Company: _____

SECTION 10 DECLARATION OF APPLICANT

I wish to apply for initial/MAR 66.70 conversion☐ amendment☐ renewal/replacement☐ change of details☐ of MAR-66 AMEL as indicated and confirm that the information contained in this form was correct at the time of application.

I also understand that any incorrect information could disqualify me from holding a MAR-66 AMEL.

I confirm that I understand the requirements of AC/PEL/013 MAR-66, AC/AW/004 MAR-1 AP6 & AP9 before completing this form.

I declare that the details I have given on this form are true and accurate to the best of my knowledge and belief. I understand that it is an offence to make, with intent to deceive, any false representation for the purpose of procuring the grant, extension, renewal, replacement, amendment or conversion of any licence.

I understand that the personal data provided by means of this form will be used by AACM to exercise the powers and carry out the duties under Air Navigation Regulation of Macao and any information as contained therein this form and my MAR-66 Aircraft Maintenance Engineer licences and certificates may be disclosed to Macau SAR Government for any other legitimate purpose as may be required, authorised or permitted by law and to other aviation authorities for verification and validation purpose.

Date: _____ Signature of Applicant: _____

SECTION 11 STATEMENT OF CONSENT

To whom it may concern

I, _____ (name), agree and consent that my Non-MAR-66 Aircraft Maintenance Engineer Licence / Maintenance Authorisation / Training details can be disclosed by the issuing Aviation Authority / Maintenance Organisation _____ to the AACM and used for the purpose of processing my MAR-66 Aircraft Maintenance Engineer Licence application.

Date: _____ Signature of Applicant: _____

SECTION 12 GUIDANCE NOTES

1. Please read this Guidance Notes section before completing this form.
 2. This form can be filled in on screen (preferred method) then printed, signed and submitted as instructed. Alternatively, print, then complete in BLOCK CAPITALS using black or dark blue ink. All sections of the application form must be completed by the applicant personally, any section not applicable should be marked N/A.
 3. Please use separate sheet if the space provided is insufficient.
 4. The application form applies to a number of different categories and ratings, so not all sections may be applicable to you. Please complete the form in conjunction with the guidance notes in this section.
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SECTION 12 GUIDANCE NOTE (continued)

Initial AMEL:	<i>Please complete the Section 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, 13 and Appendix 1.</i>						
MAR 66.70 Conversion:	<i>Please complete the Section 1, 2, 3, 5, 6, 8, 9, 10, 11, 13 and Appendix 1.</i>						
Change of Details / Renewal / Replacement of AMEL:	<i>Please complete the Section 1, 2, 3, 5, 10 and 13.</i>						
Amendment of AMEL	<table><tr><td>Type Rating Endorsement:</td><td><i>Please complete the Section 1, 2, 3, 5, 7, 8, 9, 10, 11 and 13.</i></td></tr><tr><td>Extension of Licence:</td><td><i>Please complete the Section 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, 13 and Appendix 1.</i></td></tr><tr><td>Removal of limitation(s):</td><td><i>Please complete the Section 1, 2, 3, 5, 6, 7, 8, 9, 10, 11 and 13.</i></td></tr></table>	Type Rating Endorsement:	<i>Please complete the Section 1, 2, 3, 5, 7, 8, 9, 10, 11 and 13.</i>	Extension of Licence:	<i>Please complete the Section 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, 13 and Appendix 1.</i>	Removal of limitation(s):	<i>Please complete the Section 1, 2, 3, 5, 6, 7, 8, 9, 10, 11 and 13.</i>
Type Rating Endorsement:	<i>Please complete the Section 1, 2, 3, 5, 7, 8, 9, 10, 11 and 13.</i>						
Extension of Licence:	<i>Please complete the Section 1, 2, 3, 5, 6, 7, 8, 9, 10, 11, 13 and Appendix 1.</i>						
Removal of limitation(s):	<i>Please complete the Section 1, 2, 3, 5, 6, 7, 8, 9, 10, 11 and 13.</i>						

All date filled in this application form should be in the format of **dd/mm/yyyy**.

Section 1 and 2 - Personal/Employers Details

To be completed in all cases. Please enter details of your current employer, including the Organisations Approval Number. Please indicate in section 3 if any details filled in section 1 and 2 are different from last application (checked also the box if the details changed is appearing on the licence.). Please also follow the appropriate check list in section 13 if applicable.

Section 3 – Application

Could be a combination of more than one applications (i.e. a Cat. B1 applying to extend to Cat. C (type rated) should tick on both ‘Extension of Licence’ and ‘Type Rating Endorsement’). For type rating(s) endorsement, please list the individual types by airframe/engine combination exactly i.a.w. the MAR-66 Appendix 1 to AMC to MAR-66 ‘Type Rating Endorsement’ column indicating which new or additional ratings you are requesting in this application.

Section 6 - Examination Modules Completed

Only tick any MAR-66 Modules relating to this application. AACM examination credit report will be required if claiming any credits. Remember to enclose all relevant certificates / result and listed in Section 8.

Section 7 – Summary of Aircraft Maintenance Experience

Tick the box if claiming a reduction in the experience requirements on the basis of completing an Approved MAR-147 Basic Training Course.

State in order full particulars of training & working experience relevant to the application and submit a satisfactory Record of Experience. All the related document must be referenced here.

Only cross-referencing experience to logbooks/work records submitted is unacceptable, a brief summary of experience relevant to the application will be required.

Required maintenance experience shall be written up in a manner that the reader has a reasonable understanding of where, when and what maintenance constitutes the experience.

Section 8 - List all relevant Certificates enclosed with this application

Original documents shall be supplied. For AACM approved course, please fill in the AACM approval number and its approval date. For courses listed in the MTOE of the CCAR-147/MAR-147/HKAR-147 organisation, please fill in the 147 organisation approval number and the issue date of the course certificate.

Section 9 – Recommendation (not for MAR-66 renewal)

The referee required to countersign the form shall be a Quality Manager (or his/her superiors) of the Quality Department of your current employer after verifying the application and shall be signed within 10 working days prior to the application.

Section 10 – Application & Declaration

This section shall be completed by the applicant after reviewing all information entered on the application form. By signing the declaration, you are confirming that all of the information is correct and true.

Appendix 1 – Basic Experience Matrix

This section shall be completed by the applicant when applying for an initial or an amendment to a basic category. Failure to complete accurately may result in the application being rejected and any incorrect information could disqualify you from holding a MAR-66 AMEL.

SECTION 13 DOCUMENTS REQUIRED

<p>Initial Issue</p> <ul style="list-style-type: none"> <input type="checkbox"/> Form completed and signed. <input type="checkbox"/> ID documents. (Passport <input type="checkbox"/> / BIR <input type="checkbox"/>) <input type="checkbox"/> All relevant MAR-66 modular certificates for the required category(s). <input type="checkbox"/> Evidence of the required experience. <input type="checkbox"/> Non-MAR-66 Licence (If applicable. Original, not a Copy). <input type="checkbox"/> Resume / Curriculum Vitae <input type="checkbox"/> Appendix 1 	<p>Initial Issue (MAR 66.70 Conversion)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Form completed and signed. <input type="checkbox"/> ID documents. (Passport <input type="checkbox"/> / BIR <input type="checkbox"/>) <input type="checkbox"/> All relevant MAR-66 modular certificates for the required category(s). <input type="checkbox"/> Evidence of the required experience. <input type="checkbox"/> Non-MAR-66 Licence (Original, not a Copy). <input type="checkbox"/> Resume / Curriculum Vitae <input type="checkbox"/> Appendix 1
<p>Amendment (Additional Category / Sub-category)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Form completed and signed. <input type="checkbox"/> ID documents. (Passport <input type="checkbox"/> / BIR <input type="checkbox"/>) <input type="checkbox"/> MAR-66 Licence (Original, not a Copy). <input type="checkbox"/> All relevant MAR-66 modular certificates for the required category(s). <input type="checkbox"/> Evidence of the required experience. <input type="checkbox"/> Appendix 1 	<p>Amendment (Additional of Type Rating)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Form completed and signed. <input type="checkbox"/> ID documents. (Passport <input type="checkbox"/> / BIR <input type="checkbox"/>) <input type="checkbox"/> MAR-66 Licence (Original, not a Copy). <input type="checkbox"/> Type training certificate(s) which must cover theoretical training and practical training/assessment (if applicable). <input type="checkbox"/> Completed On the Job Training (for first type rating only). <input type="checkbox"/> Company letter to justify the need (if applicable). <input type="checkbox"/> Evidence of the required experience (if applicable).
<p>Amendment (Removal of a limitation)</p> <ul style="list-style-type: none"> <input type="checkbox"/> Form completed and signed. <input type="checkbox"/> ID documents. (Passport <input type="checkbox"/> / BIR <input type="checkbox"/>) <input type="checkbox"/> MAR-66 Licence (Original, not a Copy). <input type="checkbox"/> Training certificated / Exam Result as required. <input type="checkbox"/> Evidence of the required experience. 	<p>Replacement</p> <ul style="list-style-type: none"> <input type="checkbox"/> Form completed and signed. <input type="checkbox"/> ID documents. (Passport <input type="checkbox"/> / BIR <input type="checkbox"/>) <input type="checkbox"/> MAR-66 Licence (Original if available.). <input type="checkbox"/> Reason for replacement : _____ <input type="checkbox"/> If the licence is lost, (Police) record of claiming the lost.
<p>Renewal</p> <ul style="list-style-type: none"> <input type="checkbox"/> Form completed and signed. <input type="checkbox"/> ID documents. (Passport <input type="checkbox"/> / BIR <input type="checkbox"/>) <input type="checkbox"/> MAR-66 Licence (Original, not a Copy). 	<p>Change of Personal Details</p> <ul style="list-style-type: none"> <input type="checkbox"/> (If applicable) ID documents. (Passport <input type="checkbox"/> / BIR <input type="checkbox"/>) <input type="checkbox"/> (If applicable) Employment letter.

FOR AACM USE ONLY	
<p><u>Licensing Office:</u></p> <p>Date Received: _____</p> <p>Confirmation Stamp: _____</p> <ul style="list-style-type: none"> <input type="checkbox"/> Copies of all relevant pages of the ID documents. <input type="checkbox"/> Copies of all relevant pages of applicable licence(s). <input type="checkbox"/> Copies of all relevant training certificate(s) / exam result. <input type="checkbox"/> Copies of Personal Log Book if applicable. <input type="checkbox"/> Resume / Curriculum Vitae (for initial issue). <input type="checkbox"/> Licence Application Fee. <input type="checkbox"/> Receipt Issued. <input type="checkbox"/> Update AMEL database and AMEL progress file. 	<p>Remarks:</p>

Appendix 1: Basic Experience Matrix

Name of Applicant:

Q1. Did you complete a MAR-147 basic training course?

Q2. Are you considered a skilled worker?

Q3. What is the licence category being sought?

Required weeks of experience

Time of
Application

Year						Year						Year
January						January						January
February						February						February
March						March						March
April						April						April
May						May						May
June						June						June
July						July						July
August						August						August
September						September						September
October						October						October
November						November						November
December						December						December
Total weeks per year												
Total submitted weeks of experience:												

Instruction for use

1. Answer Q1 to Q3.
2. Determine the required weeks of experience for this application using the answers to Q1 to Q3 and refer to MAR 66.30.
3. Enter the required weeks in the box labelled "Required weeks of experience".
4. Each box in the matrix represents one week. A maximum of two logbook entries are counted for each week.
5. Enter the number "1" for each complete week that has a minimum of two logbook entries of relevant experience.
6. Add the total weeks at the end of completion of each year. The total number of weeks shall equal or exceed the required weeks of experience.
7. Sign and include the completed matrix in the licence application (if applicable).

Signed by Applicant: _____ Date: _____